



# Handbook

2018-2019

Georgia Children's Chorus  
Hugh Hodgson School of Music  
250 River Road  
Athens, GA 30602  
706-542-8711  
[gcc@uga.edu](mailto:gcc@uga.edu)  
[www.georgiachildrenschorus.org](http://www.georgiachildrenschorus.org)

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## **Introduction**

Welcome to the Georgia Children's Chorus! The purpose of the handbook is to provide you with basic information about the GCC. Please feel free to contact our office if you don't find the information you need.

## **Statement of Purpose**

The purpose of the Georgia Children's Chorus is to provide a high quality choral training and performance opportunity for youth who reflect the community of Athens and Northeast Georgia. The GCC is designed to be a positive and non-competitive learning experience for the singers – one that they will carry with them throughout their lifetime. It is our intent to help children develop self-discipline, responsibility, and a strong self-image. A developmental training program leads to success in performance. The music we sing ranges from classical literature to popular and regional folk music from a variety of national and ethnic origins.

The Georgia Children's Chorus is a self-supporting, non-profit group in residence at the UGA Hugh Hodgson School of Music. The University provides generous in-kind services such as rehearsal, performance, and office space through the School of Music. This enables University students to observe and participate in the training of the young singers in a lab setting. No actual monetary reimbursement from the University is received.

The Georgia Children's Chorus is governed by an active board of directors committed to diversity and multiculturalism with an emphasis on representation from the entire community. Individual and corporate support enables us to offer scholarship assistance to singers who cannot afford tuition and help make the program affordable for all.

## Choir Descriptions

**The Prelude Choir** provides beginning opportunities for young children to experience the JOY of singing and moving! **Grades 2-5**

*This beginning choir will focus on experiencing music through unison and beginning part-singing where movement and music games will enhance the music reading and learning experience. The Prelude Choir will perform approximately two times during the year.*

**Rehearses for 1 hour and 15 minutes**  
**Thursdays: 4:30-5:45**

**Intermezzo Choir** offers children the opportunity of intermediate level musical training specifically designed for their growing and developing minds. **Grades 4-7**

*This intermediate choir will concentrate on unison, 2-part, and beginning 3-part singing with attention to reading from the musical score where movement and change of pace activities will enrich the musical development. The Intermezzo Choir will perform approximately four times during the year.*

**Rehearses for 1 hour and 15 minutes**  
**Tuesdays: 4:30-5:45**

**Concert Choir** gives young people the chance to focus on developing more advanced musical skills and singing more difficult repertoire, where performing and touring will be a major emphasis. **Grades 6-12**

*This advanced choir will apply higher level music reading skills with unison, 2, 3, & 4 part singing, sight-reading and performance skills with attention to expressive singing. The Concert Choir will perform approximately six times during the year.*

**Rehearses for 1 hour and 45 minutes**  
**Tuesdays: 6:00-7:45**

An advanced **Ensemble** requires a higher level of commitment and performance skills with mandatory participation in the concert choir as a prerequisite.

**Grades 9-12**

*This upper level treble choir will perform more advanced repertoire giving attention to a cappella singing, 3 and 4 part singing, and concentrating on expressive singing. The Ensemble will sing with the Concert Choir each time, as well as, participating in several additional performances each year.*

**Rehearses for 1 hour and 45 minutes with Concert Choir + 30-45 minutes following**  
**Tuesdays: 6:00-8:15**

## **Standards of Behavior**

It is necessary for children who are accepted into the Georgia Children's Chorus to commit themselves to a high standard of behavior. This is just as important as their musical ability.

1. Whenever students are representing the Georgia Children's Chorus, they will exhibit exemplary behavior.
2. Students will show their commitment to musical excellence by having a positive attitude and putting forth maximum effort in rehearsals and performances.
3. Students will cooperate with and respect GCC personnel at all times. Students will be respectful of each other at all times and will treat rehearsal and performance facilities with respect and care.
4. The use of cell phones or other digital devices is strictly prohibited during rehearsals.
5. Students will not be in possession of alcohol, drugs, tobacco products, or weapons at any time when they are under GCC staff supervision.
6. Students are not allowed to dispense any medication to each other.
7. Any student whose work ethic and/or performance level falls below the group standard is subject to have his or her membership in the GCC reviewed in order to maintain the musical integrity of the chorus. This review may result in dismissal.

# Rehearsals

Membership in the Georgia Children's Chorus is a commitment to faithful, consistent, and punctual attendance. It is expected that rehearsals take a very high priority in each child's life. Each child is holding a valuable place in his/her choir. All rehearsals are mandatory unless otherwise indicated on the choir calendar.

## Prelude Choir

Prelude Choir rehearses on *Thursdays from 4:30pm to 5:45pm* in room 200 in the Hugh Hodgson School of Music Building.

## Intermezzo Choir

Intermezzo Choir rehearses on *Tuesdays from 4:30 to 5:45pm* in room 200 of the Hugh Hodgson School of Music Building.

*\*Combined rehearsal times are 4:30pm to 6:30pm- see our online calendar*

## Concert Choir

Concert Choir rehearses on *Tuesdays from 6:00 to 7:45pm* in room 200 of the Hugh Hodgson School of Music Building.

*\*Combined rehearsal times are 5:00pm-7:30pm- see our online calendar*

**MEMBERS OF ALL CHOIRS** must check in with the staff member or volunteer taking attendance when they arrive. ***Please be in your seat and ready to rehearse at the start of your rehearsal (This means you should arrive early enough to use the restroom or get water before rehearsal).***

## Attendance Policy

1. ***Three absences per semester are allowed.*** Any missed rehearsal or performance, regardless of whether it is excused or unexcused, will count toward these three allowed absences. *All absences should be emailed to the GCC office prior to the rehearsal or performance or as soon as possible.* ***Singers are encouraged to make up any rehearsals they miss.*** Any absences *beyond* the allotted number will **require** a make-up rehearsal. ***Exceeding the allowed number of absences may result in not being permitted to perform in concerts or, in extreme cases, dismissal from the GCC.***

2. Saturday rehearsals are very important in preparing for the concerts. Singers are expected to attend these rehearsals.

3. Repeated tardiness or early departure will be considered in the total number of absences. Be sure to check in with a staff member if you arrive late or leave early.

4. In case of severe weather, **rehearsal will be cancelled if UGA campus is closed**. Feel free to call or e-mail the GCC office for confirmation.
5. **Do not** assume that rehearsal has been cancelled just because your school is not in session. Consult the online schedule on our website or the information sent home from rehearsals if you have any questions. Again, feel free to call or e-mail the office and ask.
6. The staff of the Georgia Children's Chorus is very committed to both the members and the organization. While we do consider membership in the GCC to be a school-year commitment, we realize that there are times when students are unable to fulfill this commitment. We ask that this decision be brought to the GCC staff in a private meeting.
7. **Parent Meetings** are extremely important to the GCC program. We strongly encourage our parents to make every effort to attend these meetings.

### **Rehearsal Policy**

1. Regular rehearsals are held in room 200 of the UGA School of Music. GCC members should be in their seats and ready to sing at scheduled rehearsal times.
2. Please note that special **Saturday Rehearsals** and **Combined Rehearsals** are important elements to the GCC program and members are expected to attend. Please see the online calendar at the GCC website for specifics <http://georgiachildrenschorus.org>
3. It is each GCC member's responsibility to **check in** with the attendance person and **pick up your name tag**.
4. Anyone who wishes to sit in on a rehearsal is welcome, but must get prior permission from the director.
5. We will sometimes send home printed information with singers, but our primary method of communication is through email and our website. **You will be held accountable for knowing this information.** It is vital that you check your email regularly for updates. Our ServiceU software makes it easy to access forms on our website and reply to GCC regarding attendance at new events added to our calendar. Check the GCC website often.
6. **GCC Concert Choir** members are allowed to take their music notebooks home. Prelude and Intermezzo must return their notebooks at the end of each rehearsal. Each Concert Choir singer is responsible for remembering to bring their notebook to every rehearsal. No stickers or other decorations should be added to the outside or inside of the notebook. Music should only be marked in pencil. You must turn in the notebook and the music at the end of the season. **You may be charged for missing music.**
7. Please, only water in rehearsal. **No food, candy, gum, or other drinks should be brought to rehearsals.** Keeping your vocal cords hydrated is very important. Only water should be in your water bottle!

8. Singers should be picked up promptly at the end of rehearsals and performances. **GCC is not responsible for GCC members until 15 minutes before rehearsal/concert call time, and GCC's responsibility ends 15 minutes after the scheduled pick-up.** If for some reason you are unavoidably delayed, please call the GCC office. ***Parents MUST come into the building to drop off and pick up their child.*** Students will not be allowed to leave the building without a parent or guardian. Parents of Concert Choir members have the option to sign a release form permitting their child to enter and leave the building unescorted. This waives GCC's responsibility to your child before they enter and after they leave the building. **Intermezzo and Prelude singers DO NOT have this option, even if they have a sibling in Concert Choir.**

**NOTE: Final dress rehearsals and pre-performance rehearsals are always closed to the audience, including families. Only designated chaperones will be allowed in the rehearsal area prior to a performance. This allows the singers to concentrate on the music, the director, and any necessary final instructions.**

## Performances

Performances require the very best conduct, appearance, and musicianship. Information concerning specific concerts will be emailed to you and posted on our website. It may also be found in the GCC newsletter, the *Chorister*.

### Performance Attendance

All performances are mandatory unless special permission has been given well ahead of time. The sooner the better! If a school performance conflict occurs, the absence must be reported to the Chorus Coordinator and the Director in person and in writing well in advance of the performance. School performances which conflict with a mandatory GCC performance will not count as an absence against the singer if the singer communicates the conflict with the Artistic Director well in advance. An unexcused absence from a performance may result in dismissal from the GCC.

### Performance Procedures

1. Singers should always eat a nutritious meal and get plenty of rest before a performance. Be sure the singer has used the restroom prior to arrival at the performance site.
2. Singers should arrive ten minutes *before* the performance call time and immediately check in with the chorus administrator or parent assistant.
3. Tardiness to a performance may exclude a singer from participation at that performance.
4. All performers must arrive wearing proper concert dress attire. Failure to wear proper concert dress will result in non-participation in the performance. *Singers should remain in their complete uniform until they have left the performance site.*
5. Singers should conduct themselves at all times in a calm, polite, and professional manner. They must give their undivided attention to the GCC staff and appointed chaperones at all times.
6. All singers must know the music. Each musician must have a confident command of the performance repertoire.

7. If a singer feels ill during a performance, he/she should quietly sit down on the riser and rest for the remainder of the song. Then, if feeling better, the singer may get up and sing again, or if not, quietly leave the stage. Chaperones are always watching and will help if necessary. Once a singer leaves the stage he/she may not return.

8. Remember that singers represent the Georgia Children's Chorus at all times.

## **Uniforms**

### **Prelude Choir**

The GCC Prelude Choir wears red turtle necks and black skirts (girls) and black dress pants (boys). All red turtlenecks will be ordered will be ordered. Black skirts will also be ordered for girls. Boys should provide their own black dress pants. All girls should wear opaque black tights and black flats. Boys should wear black dress shoes and black socks. No sneakers, sandals, clogs, or open-toed shoes should be worn.

#### **Formal Uniform**

1. Red Turtleneck approximately \$20
2. Black skirts (girls) approximately \$30 / Black dress pants (boys)
3. Black opaque tights and black flats (girls)
4. Black dress shoes and black socks (boys)
5. Chorus pin and bar \$12

**There is no casual uniform for Prelude Choir. Choir members will wear the same uniform for both casual and formal events.**

### **Intermezzo Choir**

The GCC Intermezzo Choir members wear white tux shirts, red and black cummerbunds, black pants, button cover for top button of shirt, and chorus pin for formal concerts. The tux shirts will be ordered for all members. Girls will also have their pants ordered for them. Boys should provide their own black dress pants. Cummerbunds are property of the GCC and should be returned at the end of the season. Approximate prices for the uniform are as follows:

#### **Formal Uniform**

1. Cummerbund \$5 (Rental Fee)
2. Tux shirt \$16
3. Pants (girls only) \$30
4. Button Cover \$3
5. Chorus Pin and Bar \$12

All boys should wear **black dress shoes** and **black socks**. All girls should wear **black tights or socks** and **black dress shoes or flats**. No sneakers, sandals, clogs, or open-toed shoes should be worn.

#### **Casual Uniform**

1. Red GCC Polo Shirt \$20
2. Casual Dress Black Pants - see below

Each singer is asked to get a pair of nice black pants to use as a part of our casual uniform. Thrift stores and hand me downs are great ways to obtain pants at a minimal cost. Pants should have a waist and if belt loops are present, singers are asked to wear a belt - shirts will be tucked in. No stretch or yoga style pants, please. Casual dress black pants and **black socks and shoes**. *Girls - try and get black flats that will work with both formal and casual uniforms.*

\*We do have some used Intermezzo Choir formal attire in stock. Those items can be sold to members of the GCC for a reduced price. Anyone who wishes to return a uniform they have previously used can do so by contacting the GCC office

### Concert Choir

The GCC Concert Choir members wear white tux shirts, red and black vests, black pants, button cover for top button of shirt, and chorus pin for formal concerts. The tux shirts will be ordered for all members. Girls will also have their pants ordered for them. Boys should provide their own black dress pants. Vests are property of the GCC and should be returned at the end of the season. Approximate prices for the uniform are as follows:

#### **Formal Uniform**

1. Vest \$15 (Rental Fee)
2. Tux shirt \$16
3. Pants (girls only) \$30
4. Button Cover \$3
5. Chorus Pin and Bar \$12

All boys should wear **black dress shoes** and **black socks**. All girls should wear **black tights or socks** and **black dress shoes or flats**. No sneakers, sandals, clogs, or open-toed shoes should be worn.

#### **Casual Uniform**

1. Red GCC Polo Shirt \$20
2. Casual Dress Black Pants - see below

Each singer is asked to get a pair of nice black pants to use as a part of our casual uniform. Thrift stores and hand me downs are great ways to obtain pants at a minimal cost. Pants should have a waist and if belt loops are present, singers are asked to wear a belt - shirts will be tucked in. No stretch or yoga style pants, please. Casual dress black pants and **black socks and shoes**. *Girls - try and get black flats that will work with both formal and casual uniforms.*

\*We do have some used Concert Choir formal attire in stock. Those items can be sold to members of the GCC for a reduced price. Anyone who wishes to return a uniform they have previously used can do so by contacting the GCC office.

### **Performance Dress Standards**

Just as the chorus' sound is important, so is the chorus' appearance. A well-groomed, neatly uniformed chorus is essential for a truly professional and artistic experience. Good personal hygiene is a must for all singers. Shirts must be tucked into pants.

1. Singer's hair should not be in his or her face. ***No bows***, ribbons, or colored barrettes should be worn. All ponytail holders should be black. No unusual colored hair dye! The director reserves the right to request a singer to change his or her hair if it does not meet the standards.
2. Singers should not wear any dangling earrings, visible necklaces, or bracelets. Rings should be small and tasteful. Watches that make audible signals ***must not*** be worn.
3. Do not bring a digital device or cell phone to rehearsals or performances. They will be taken up!
4. Any makeup worn should be discreet and tasteful. No brightly colored nail polish is permitted for performances.
5. Please do not use any perfume, cologne, or scented lotions. We often perform in close quarters and those scents may make it difficult for some people to breathe, especially if they have allergies or asthma.
6. Any singers who arrive for a concert with incomplete or incorrect uniform may be charged for replacement pieces or may be unable to perform. A missed performance **will count** as an absence!

## Music

The GCC Music Library is one of GCC's greatest assets. Great care should be taken to keep the music in good condition. Individual music notebooks are issued to all singers and they are expected to take good care of them. If music or notebooks are lost or irreparably damaged, an additional fee will be charged to cover replacement costs. The fee will be **\$50** for a notebook and music. Please make sure that the sticker with the singer's name is still on the notebook to receive proper credit.

You should also take care to remove all personal items from your notebook at the end of the season.

### Handling and Care of Music

1. Never fold or roll music.
2. Never write on music without the permission of the director. Any markings should be done lightly, in pencil, and only at the direction of the music director. Do not deface any piece of music. Blank pages or portions of the music are NOT for drawing pictures, writing personal notes, etc. Photocopied music is done with permission and should be treated the same as an octavo.
3. If for any reason a piece of music is in need of repair, please bring it to the attention of the chorus administrator or one of the rehearsal assistants.

## Fees

The Georgia Children's Chorus is a tuition-based program significantly underwritten by the fundraising efforts of our community board of directors. Each family is expected to meet the following obligations:

1. **Annual Registration/Music Fee:** \$60 due upon acceptance in the program.
2. **Uniform fee** (see pages 9 & 10 for details)
3. **Concert Tickets:** buy or sell 4 tickets at \$12 each for both the Holiday and Spring Concerts.
4. **Dining Raffle** (see page 13): buy or sell \$60 worth of raffle tickets
5. **Tuition:** Prelude Choir: \$350  
Intermezzo Choir: \$385  
Concert Choir: \$495

*Fees may be paid according to the following schedule (does not include uniform fee):*

### Prelude Choir

- *Single payment of \$506.00*
- *Two payments of \$253.00*
- *Monthly payments of \$50.60*

### Intermezzo Choir

- *Single payment of \$541.00*
- *Two payments of \$270.50*
- *Monthly payments of \$54.10*

### Concert Choir

- *Single payment of \$651.00*
- *Two payments of \$325.50*
- *Monthly payments of \$65.10*

\* Each family is only charged one fundraising and one concert ticket fee of \$156. If you have more than one child in GCC, your annual commitment will be reduced per additional child by \$156.

**Please note that acceptance into the GCC requires a school-year commitment, regardless of how payments are made.**

## Registration

**To register**, please complete the registration form and pay the \$60.00 fee. Go to the GCC website, <http://georgiachildrenschorus.org> , go to the member tab, click forms and then registration 2018-2019

**To make tuition payments**, please go to the GCC website at <http://georgiachildrenschorus.org>, go to the member tab, click forms and then tuition 2018-2019

*If special payment arrangements are needed, you may contact the GCC office. Financial assistance is available for those who qualify. Contact the office for an application.*

## Fundraising

The GCC continues to be grateful for the support we receive from parents, families, alumni, and friends. Tuition covers approximately 30% of the expenses incurred by the Georgia Children's Chorus. Charitable contributions are tax-deductible and are deeply appreciated. If you have donated to the GCC this year, thank you!

## Dining Raffle

Each Spring, The GCC holds a raffle, \$1000 of Dining around Athens. The winner will be awarded ten \$100 gift cards to popular Athens restaurants. There will also be a two second prizes of five \$50 dollar gift cards to Athens restaurants. Tickets are \$10 each or 3 for \$25, and proceeds benefit the Chorus. Each family is required to buy or sell \$60 worth of raffle tickets. This is one of our biggest fundraisers and we encourage all families to participate. **The drawing will occur at GCC's Spring Concert.**

*Singers are expected to participate in any other fundraising efforts held throughout the season.*

## Concert Tickets

### **HOLIDAY CONCERT**

Tuesday, December 11 **7:00 pm Hugh Hodgson Hall**

Dress rehearsal: Monday December 10

### **SPRING CONCERT**

Tuesday, May 14 **7:00 pm Hugh Hodgson Hall**

Dress Rehearsal: Monday, May 13

Concert Ticket Price - \$12 each

1. Each family is required to buy or sell 4 tickets to each concert. Everyone attending the concert must have a ticket.

2. Tickets will be available for pick-up at several rehearsals prior to the concert. You will be notified when they are ready.
3. Extra tickets are available for those who need more. You are encouraged to sell as many as possible. It is always more fun to sing for a full house...especially when they're friends and family!!
4. **The GCC families are asked to return all unused tickets by the Friday before the concert** so that tickets may be reissued and sold on the night of the concert to insure that no one is turned away. **Accounts are not credited for returned tickets.**

## **Tour Information**

The GCC plans to provide tour opportunities for the **Concert Choir**. All tour costs are additional to the tuition and ticket fees.

Standard GCC standards of behavior apply on tour. These standards can be found on page 5 of the handbook. However, given our increased visibility, the singers will be expected to maintain an even higher level of discipline. In the most severe discipline cases, the director may send the singer home before the completion of the tour at the parents' expense.

## Directions

### From Loop 10:

Take the College Station Rd. exit. If you are exiting from Loop 10 north, turn left onto College Station Rd. Then take a right onto River Rd. at the second light. If you are exiting from Loop 10 south, turn right onto College Station Rd. making the first right onto River Rd.

Follow River Road (heading into campus). Just past the parking deck, veer to the right at the “Y” intersection (there is a sign here that says Performing Arts Center Complex). Turn **left** into **Lot E11** (this is marked with a sign). Go up the hill, turning into the parking lot on the left. The School of Music is the building slightly **downhill** from this parking lot.

Follow the sidewalk down to the School of Music, entering the double glass doors into the Second Floor Lobby. Please check in at our Welcome Table, and enter Rehearsal in **Room 200**.

To get to the GCC office, after entering the main lobby, take your second right through a door marked “Professor and Graduate Assistant Studios.” We are the second door on your right, room 232.

If you need directions from any other way, please call the GCC office at 706-542-8711.

## Important Numbers & Contact Information

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### Staff

Carol Reeves, Artistic Director  
Deena Barrett, Chorus Coordinator  
Theresa Vencill, Operations Coordinator  
Candy Stoffel, Principal Accompanist

GCC Offices: 706-542-8711  
School of Music Main Office: 706-542-3737

## Board Members

Cindy Haygood, <i>President</i>	Maggie Glassman
Elizabeth Austin	Teresa Granger
Julie Bower	Karri Hobson Pape
Jackie Campbell	Ryan Hunt
James Chafin	Steven Jones
Steven Dasher	Jim Lyons
Cortney DeLoach	Charlotte Sosebee
Bessie Freeman	Spencer Tolley
Renee Garrett	Amy Young
Emily Gertsch	

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